

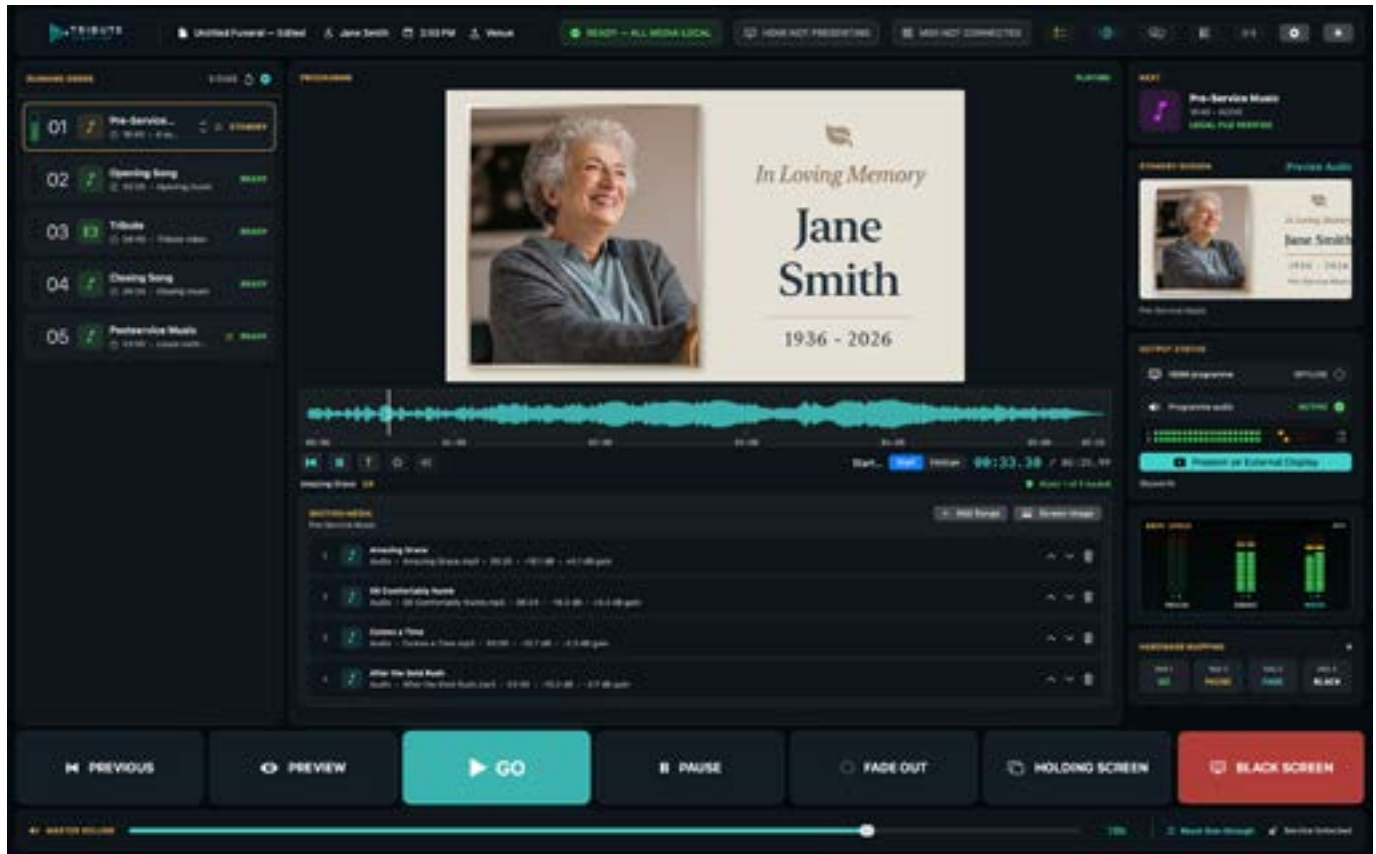
Tribute Director Visual Quick Start

Illustrated workflow guide



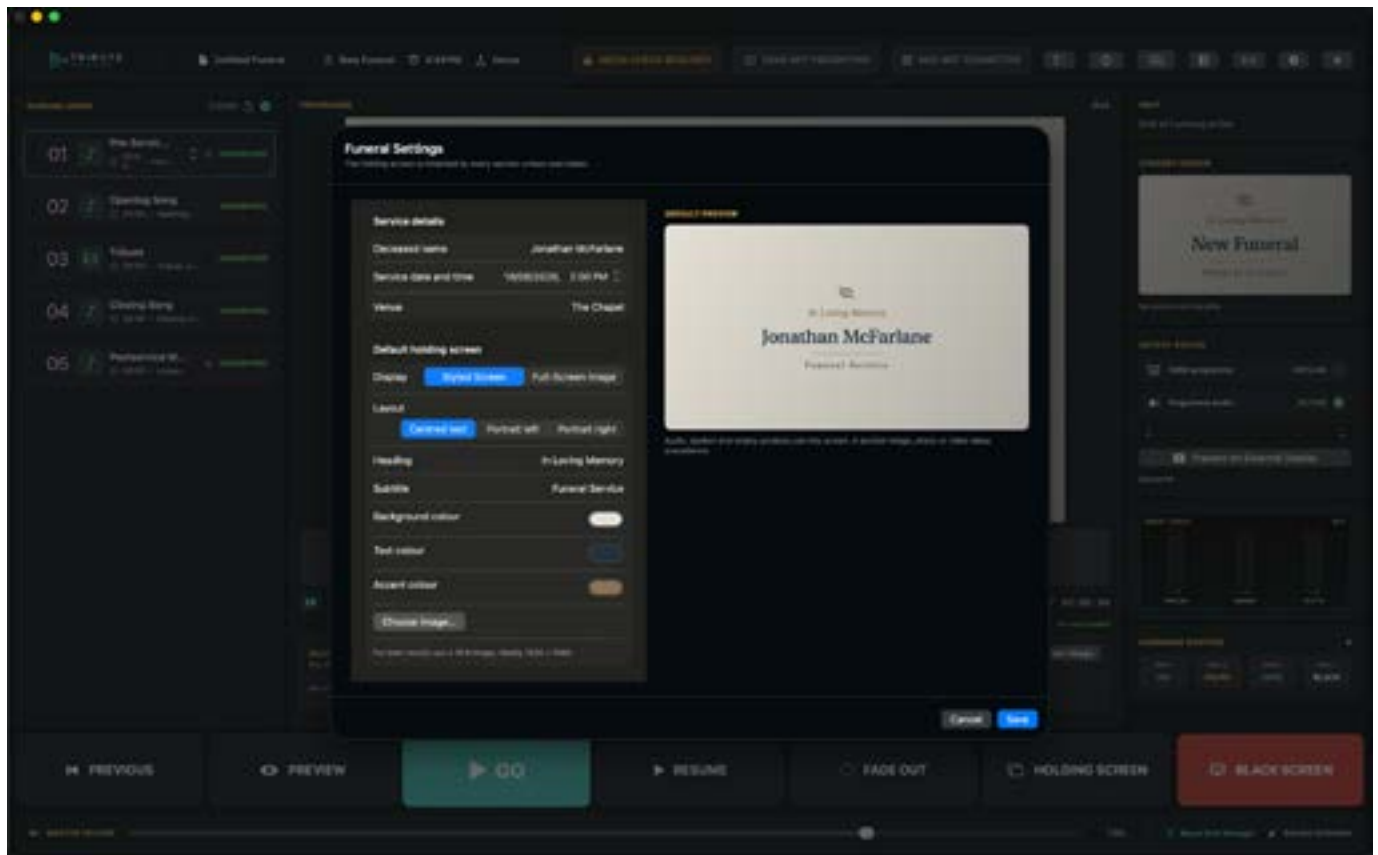
1. Learn the Main Workspace

Tribute Director keeps the operator's live service controls in one screen: Running Order on the left, Programme in the centre, Next and output status on the right, and the large service controls along the bottom.



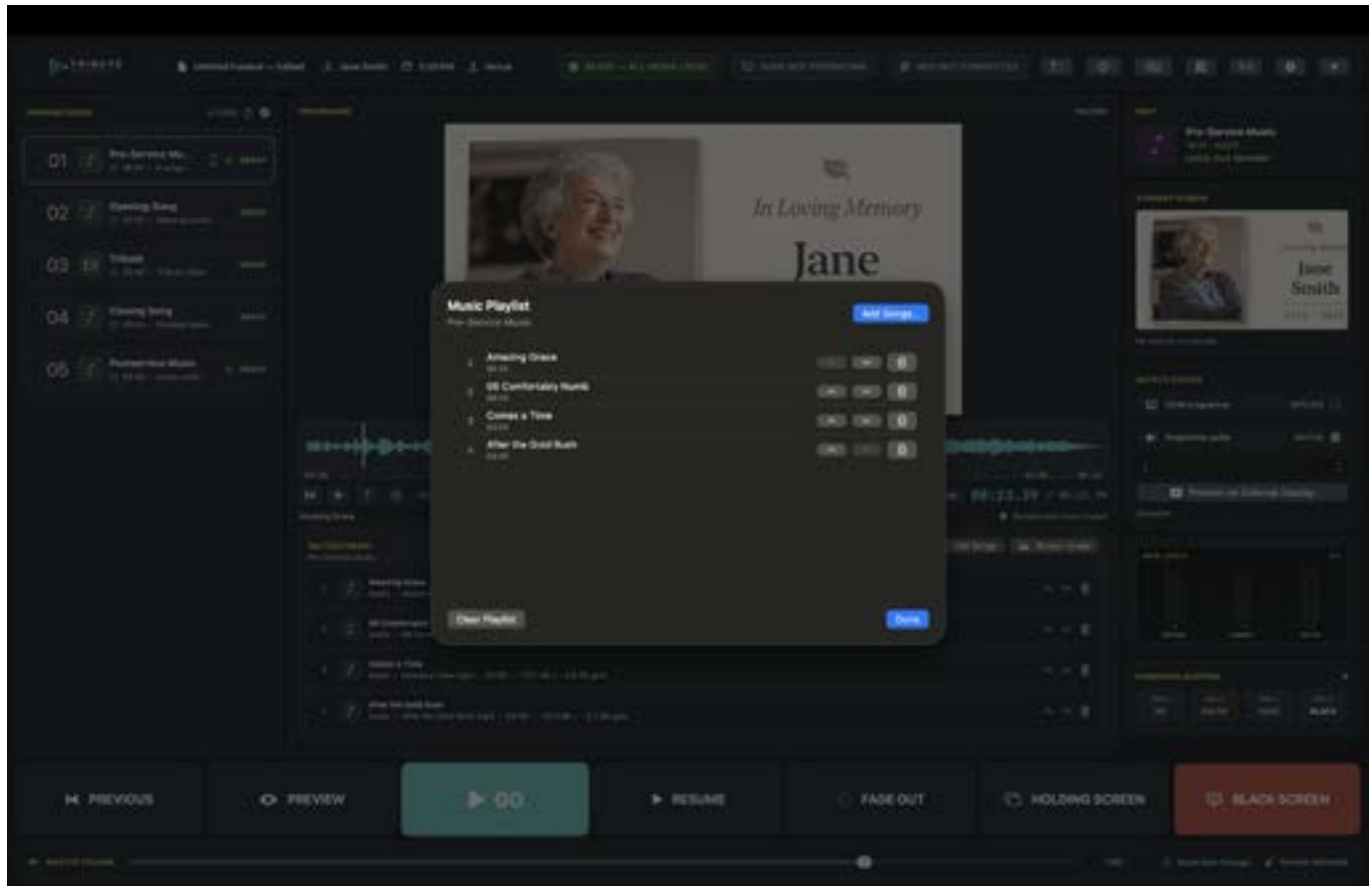
2. Create the Service and Holding Screen

Open Funeral Settings to enter the service details and prepare the default holding screen. Set the deceased name, service date and time, venue, display style, layout, colours and image, then save the service settings.



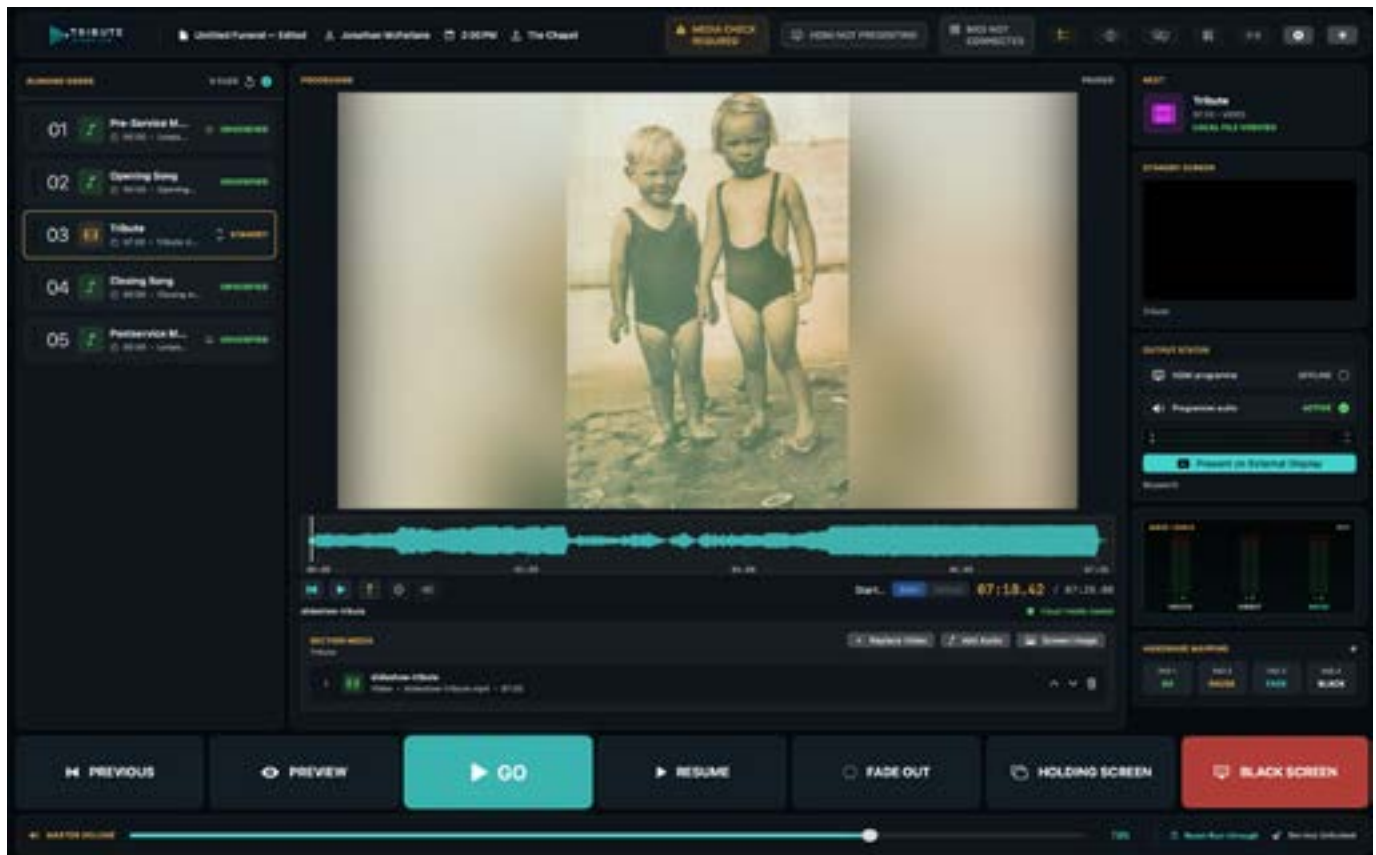
3. Prepare the Running Order and Media

Build the service in Running Order sequence, then select each cue and check its Section Media. For music sections, use Add Songs to build the playlist and confirm song order, duration and file details.



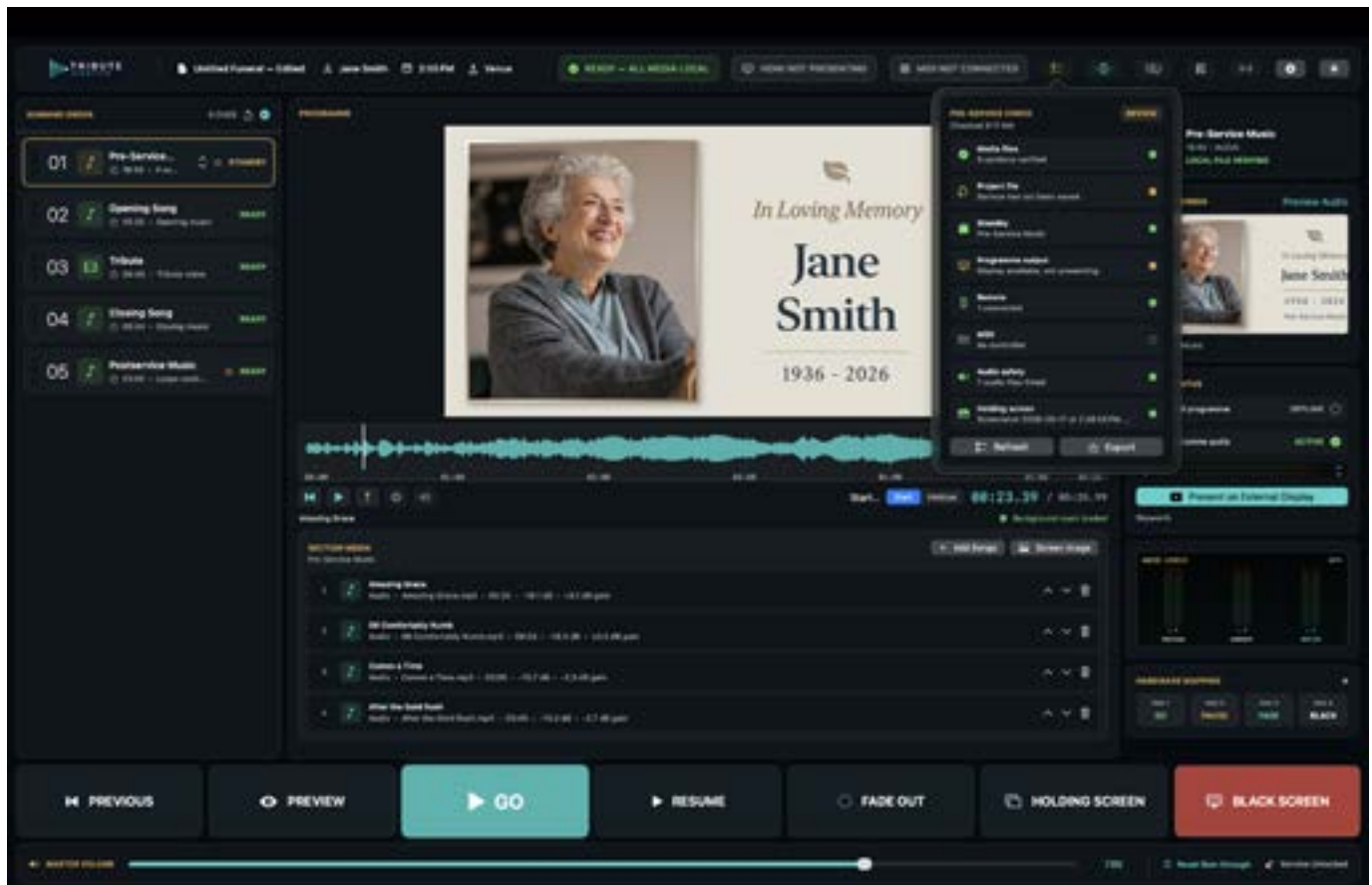
4. Check Tribute Video or Slideshow Media

For tribute video or slideshow sections, confirm the visual media is loaded, the duration is correct, Programme audio is active if needed, and the Standby Screen remains available.



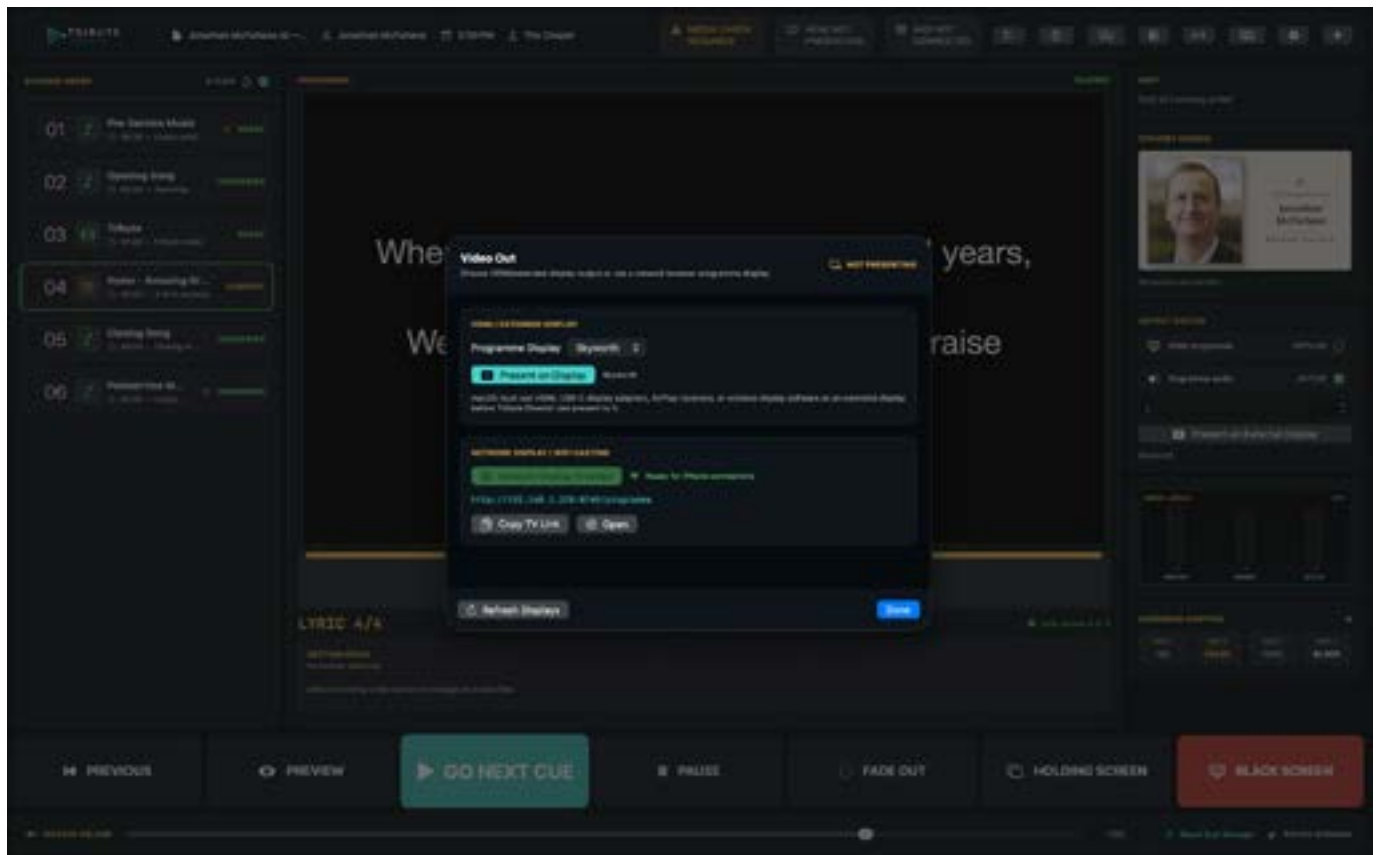
5. Run the Pre-Service Check

Before guests arrive, open Pre-Service Check. Review Media files, Project file, Standby, Programme output, Remote, MIDI, Audio safety and Holding screen. Use Refresh after making changes.



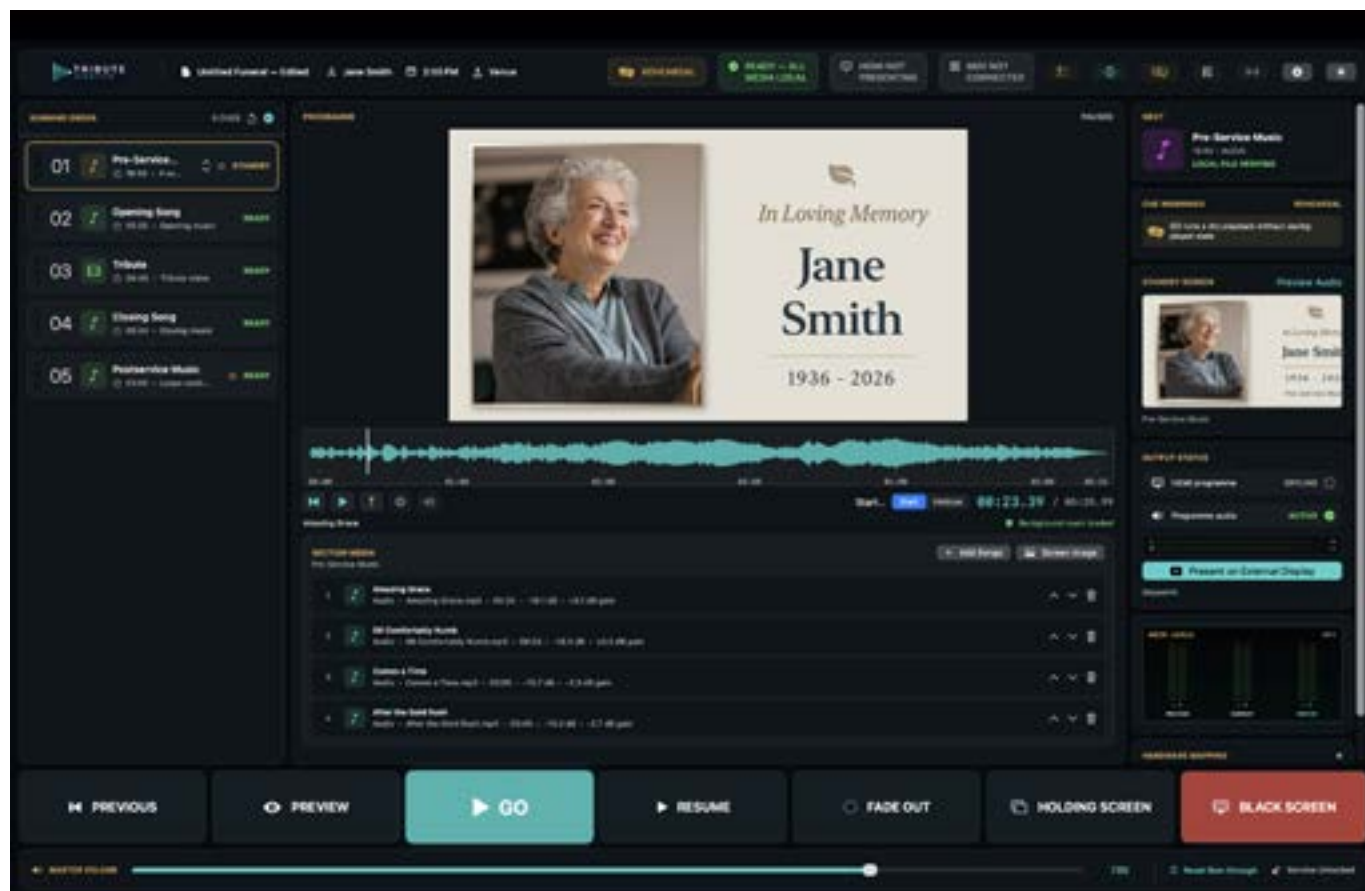
6. Set Up Programme Output

Open Video Out to choose the HDMI / Extended Display path or enable Network Display / WiFi Casting. Use Refresh Displays if the connected display is not visible.



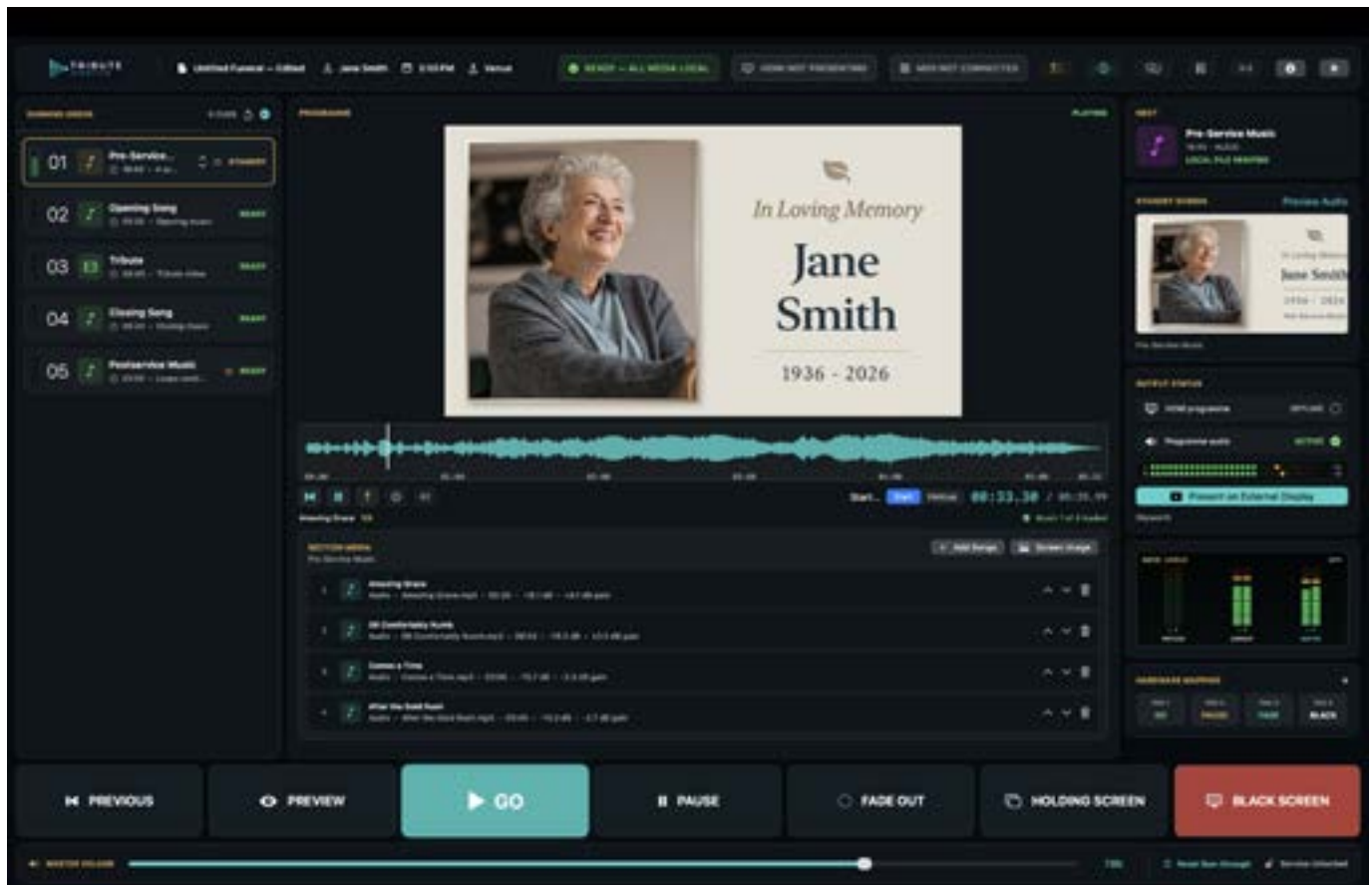
7. Rehearse the Service

Use Rehearsal to practise the service without treating it as the live run-through. In Rehearsal, GO runs dry playback without saving played state.



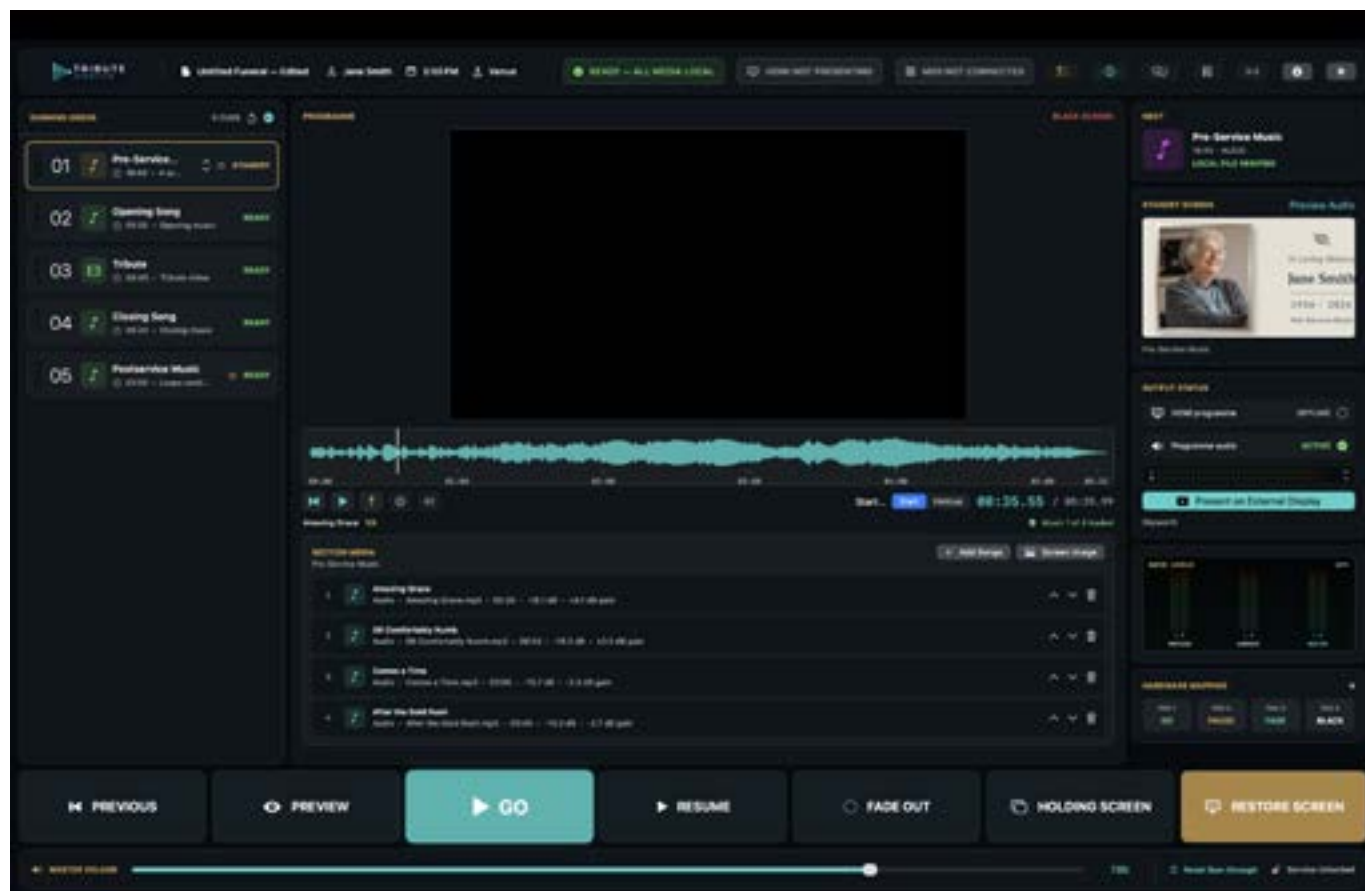
8. Run the Service

During the service, check the selected cue, Programme state, Next panel, Programme audio and Master Volume before pressing GO. Use Pause, Resume, Fade Out, Holding Screen and Black Screen deliberately.



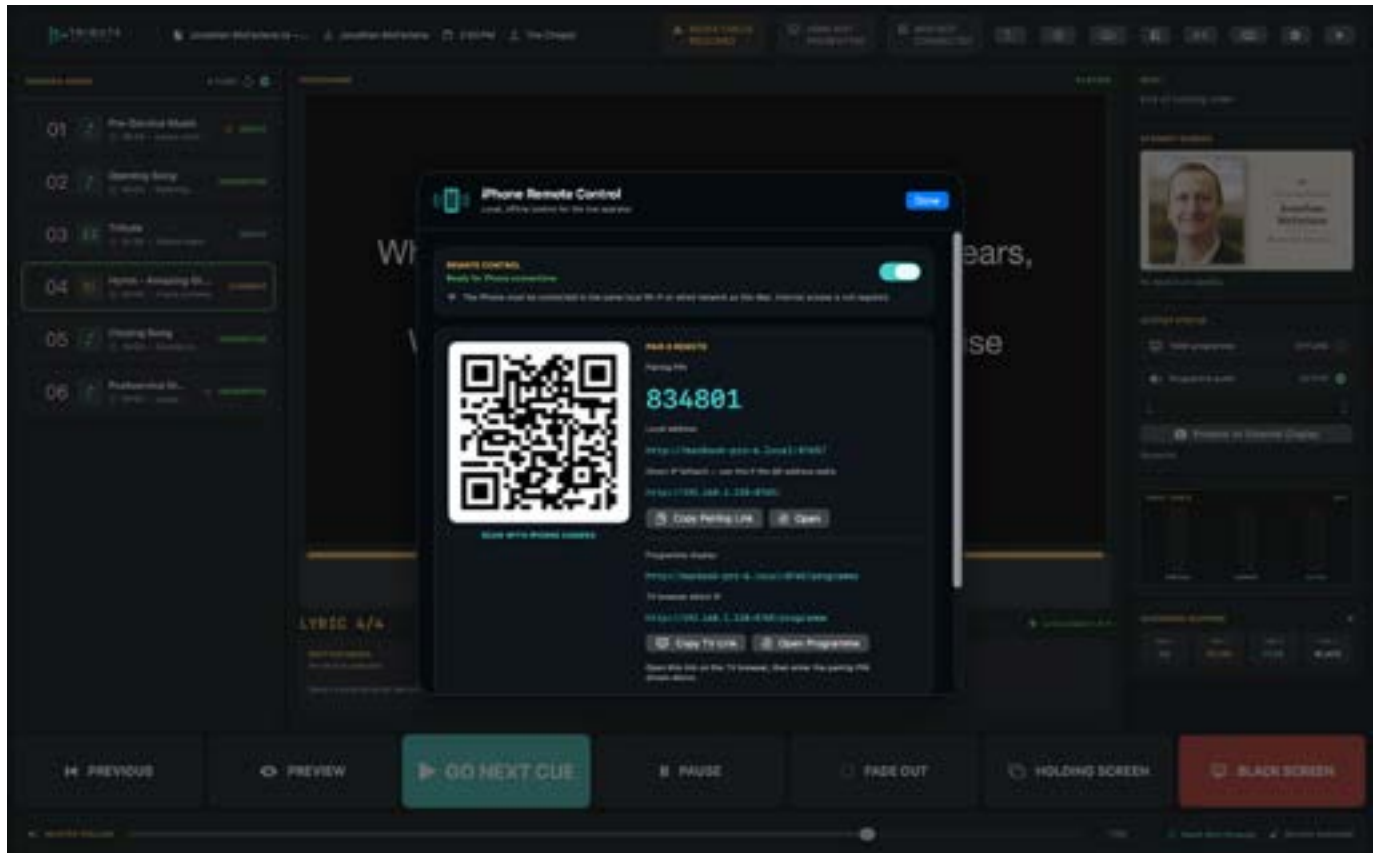
9. Recover to a Safe State

If the display needs to be blank, use Black Screen. When ready, use Restore Screen to return from black screen. Holding Screen remains available for a calm visual fallback.



10. Pair iPhone Remote Control

Open iPhone Remote Control, enable Remote Control, then pair by scanning the QR code or using the pairing link. The Mac and iPhone must be on the same local Wi-Fi or wired network.



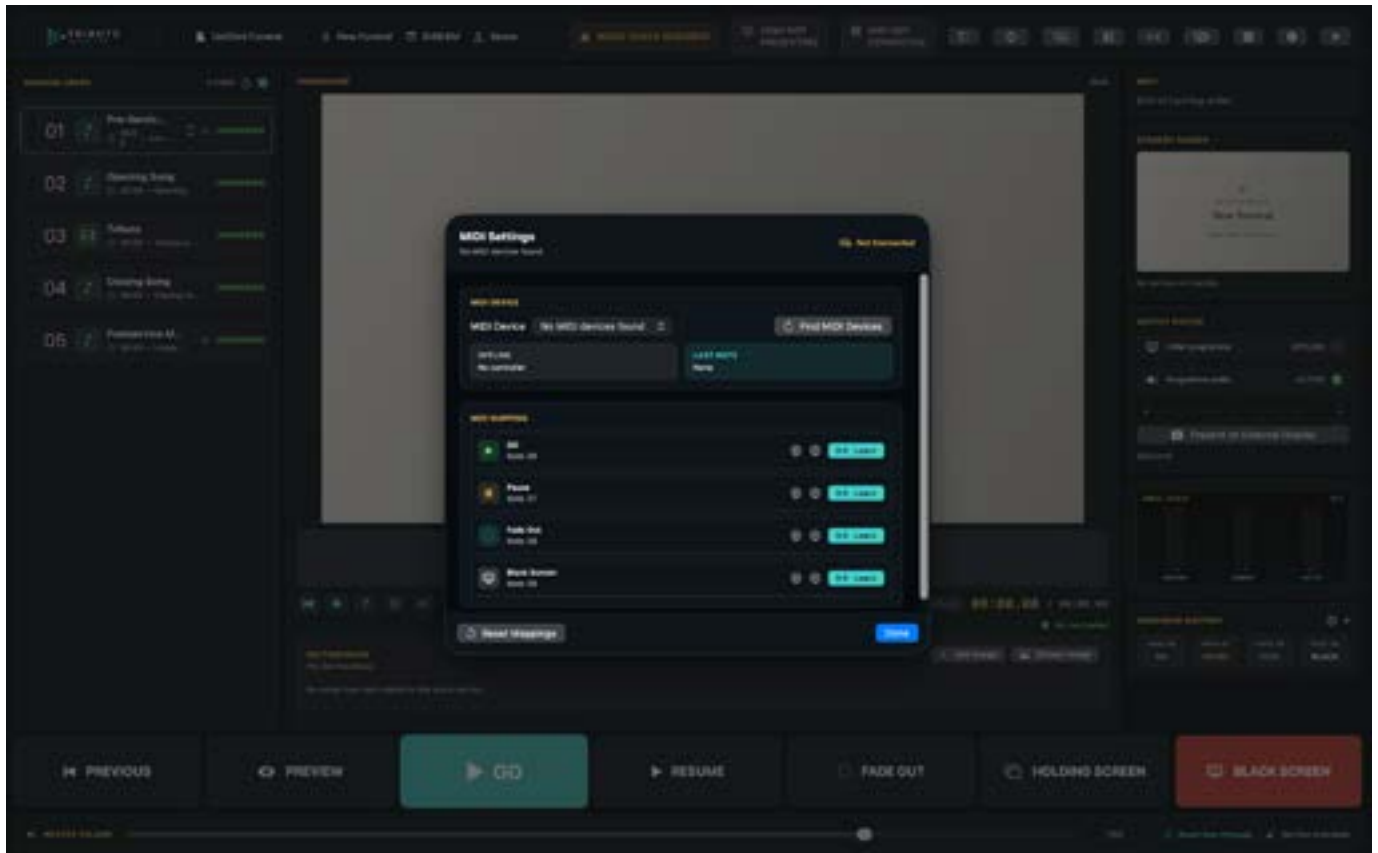
11. Use Funeral Remote When Needed

The phone remote gives a trusted local operator access to key controls: Previous, GO, Skip Next, Stop, Fade Out, Holding and Black. Test it before guests arrive and keep the main workstation accessible.



12. Map MIDI Controls

Open MIDI Settings to find MIDI devices and map actions. The current capture shows GO, Pause, Fade Out and Black Screen with Learn controls and Reset Mappings.



13. Find Version Details for Support

Use About Tribute Director when support asks for the app version. The current capture shows Version 1.0.1 (100).

